Product & Privacy Policies

Handling of personal data

Customer data policy

Domain Expiration Policy

DMST.co.uk customer service handling process

<u>Abuse</u>

Special conditions for the individual top level domains

Handling of personal data

Why Customer Privacy matters to DMST.co.uk

The customer's right to privacy is of great importance to DMST.co.uk. DMST.co.uk recognises that when a customer chooses to provide DMST.co.uk with personal information and data, the customer places confidence in our ability to handle customer privacy in a responsible manner.

DMST.co.uk acting as data controller.

DMST.co.uk acts as data controller for you as our customer, and for any personal information you provide upon registering to and using our service. We have the responsibility as data controller for this information

We refer to our <u>Privacy Notice</u> for info on our collection and use of your personal data.

DMST.co.uk acting as data processor

If you store personal information on our servers DMST.co.uk will act as data processor for this information. As our customer, you are the data controller for this data and will need a Data Processor Agreement (DPA) with us.

Here you can find our <u>Data Processing Agreement</u> which will apply to all our customers in the European Union that are using us to process personal data.

Together with our updated privacy policies, this will be the foundation you need when processing personal data on our systems.

Note that if you only use our services for processing of personal data for purely personal or household activities and you are a natural individual then the EU Privacy Regulation does not apply to you and you do not need a DPA.

We encourage you to keep your personal details updated

The customer can help DMST.co.uk to improve the effectiveness and quality of service by keeping DMST.co.uk notified of any changes to the customer's name, address, phone number or email address. The customer can do this by updating the customer's personal details when logged into the customer's DMST.co.uk control panel.

Customer data policy

Customer Data

By Customer data is meant any information the customer has placed on his/her web space at DMST.co.uk, for example emails, internet pages, photos and database content.

To the extent that the customer is processing personal data as a data controller, we refer to the above <u>DMST.co.uk acting as data processor</u> paragraph.

The Customer's Data on the Account

Registration of a domain through DMST.co.uk makes the customer the owner of the domain. The customer maintains all rights to the content that the customer places on his/her

DMST.co.uk web space. The templates and images placed at disposal by DMST.co.uk, remains property of DMST.co.uk. However, DMST.co.uk does not claim any rights to the content that the customer has placed on the account. The account holder is on the other hand legally responsible for the content placed on the account

DMST.co.uk does not form any opinion or perform any legal review of the content on a customer's web space account. However, in case of obvious illegal content for example child pornography, phishing attempts or the like, DMST.co.uk will act as a responsible company and inform the relevant authorities. In all other cases DMST.co.uk will take action if an EU or US court or another relevant authority orders DMST.co.uk to do so.

The Customer's Responsibility for the Account at DMST.co.uk

The customer should always log out of any account when finishing a session, to ensure that others cannot access the customer's private personal information. The customer should take this precaution even if the customer is not using a public computer at a library, an internet café or the like.

Data Security

DMST.co.uk recognises the special responsibility that comes with the hosting of personal data on customer's web space accounts. We want our customers to consider DMST.co.uk a trusted place for data storage. The DMST.co.uk data centre is therefore designed to meet the highest standards of security. All customer data and DMST.co.uk's system data are secured through a daily remote backup of all servers via a private 10 Gbit fibre connection to a separate backup data centre located 10 km from the main data centre.

The daily backup secures our customers' web spaces against data loss. The backup includes all web spaces, regardless of type or size. Backup is a precaution against data loss caused by errors within

DMST.co.uk's control. Consequently, unless the reason for the data loss is outside DMST.co.uk's control, we are able to recover all content after a potential failure. When restoring from a backup, the whole server and all web spaces on the server will be restored to their state prior to the failure.

Domain Expiration Policy

Generic Top Level domains and .uk / .co.uk / .me.uk / .org.uk domain names

DMST.co.uk renews the registration of a domain name prior to its expiration, provided that the registrant of the domain complies with DMST.co.uk's terms of payment.

Domain expiration notification

Prior to the expiration of a gTLD, DMST.co.uk notifies the registrant of the domain twice with instructions for renewing the domain name. The first notice is sent via email approximately one month prior to expiration. The second notice is sent via email approximately one week prior to expiration.

Post-expiration notification

If a domain registration is not renewed by the registrant, then within five days after the expiration, DMST.co.uk sends an additional expiration notice to the registrant of the domain with instructions for restoring the domain name.

Expiration notification content

DMST.co.uk sends the notifications of expiration via email to the domain registrant in the language of the registration agreement. All relevant details regarding expiration date, domain renewal and recommended action, are clearly available by simply opening the notification email

Redemption grace period

DMST.co.uk offers a redemption grace period of 30 days after the expiration of a gTLD. During the redemption grace period, DNS is disabled for the domain and the domain cannot be transferred. DMST.co.uk may restore the domain on request by the registrant of the domain during the redemption grace period. The fee to restore the domain is indicated in the DMST.co.uk price list.

This Domain Expiration Policy sets out DMST.co.uk's Expired Registration Recovery Procedure (ERRP) for gTLDs as requested by ICANN and for .uk/.co.uk/.me.uk/.org.uk domain names. Different domain expiration policies may apply to other TLDs.

Links

DMST.co.uk prices

Registrant Educational Materials (ICANN)

Registrants' Benefits and Responsibilities (ICANN)

DMST.co.uk customer service handling process

How we handle customer queries

If you have any questions, please <u>contact our customer support</u>. Within five minutes of receiving your query on sales@DMST.co.uk, we will send you an automatic confirmation email. Within 24 hours, you will receive a response from a customer support representative.

Our process for handling customer complaints

1. Contact DMST.co.uk Sales

In the first instance you should contact our support. For queries regarding sales and subscription, please <u>contact DMST.co.uk Sales</u>. For technical issues, <u>please contact our Customer Support</u>. <u>07919</u> 308 140 We will respond to your query within 24 hours.

2. Contact our Customer Care team

If you are not satisfied with the response that you have received from the DMST.co.uk Sales team, please <u>address your case to our</u> Customer Care team.

Our Customer Care team will review your case carefully and will come up with a solution within two working days.

3. Contact our Support Manager

If you are not satisfied with the response that you have received from the Customer Care team, you can <u>escalate your case to the support manager Manager@dmst.co.uk</u>

All escalated complaints should include the following information: Your name, contact details, domain name or order number and a clear description of your complaint. Please write "Complaint" in the subject line of your email.

The support manager will acknowledge your complaint within two working days of receipt and would aim to respond to you within five working days.

4. Submit a complaint for online dispute resolution

A complaint about a product or service purchased from DMST.co.uk may be submitted to the European Commission's online dispute resolution portal: http://ec.europa.eu/odr.

When filing a complaint, please provide our email address: hello@DMST.co.uk.

Regarding .uk / .co.uk / .me.uk / .org.uk domain names

If you are not happy with the response you have received from our support manager and if you think that we are breaching the Registrar Agreement, please <u>follow Nominet's complaints</u> procedure.

Procedure for Receipt, Handling and Tracking of Abuse Reports

This document outlines the procedure for the receipt, handling, and tracking of abuse reports concerning domain names under DMST.co.uk's management and compliance with the 2013 ICANN Registrar Accreditation Agreement about generic domain names.

How to report an abuse case?

1. Report abuse via email

Complaints can be emailed to us at manager@DMST.co.uk for any alleged issue of abuse related to any domain name registered with DMST.co.uk or contents hosted on our servers.

Incoming abuse emails are received and tracked in our abuse handling system, and valid requests will be addressed and answered by an abuse desk representative as quickly as possible. We proceed on a case-by-case basis and perform the actions that we deem necessary within the framework of currently applicable law. Emails are answered based on their issue, concern or inquiry and may involve communication with the domain registrant. Please make sure to send along any useful evidence as outlined in the below list of most common types of abuse.

2. Report Abuse via telephone

We do not handle abuse reports via phone. When calling us on the dedicated line at +44 7919 308140, a member of our team will redirect you to our abuse email address.

Most common types of abuse handled in our abuse desk

The following list explains the most common types of abuse we investigate and the required evidence we expect from you to support our investigation:

Type of abuse and	Useful evidence	Notes and advice
description		

Child Abuse – is adult content depicting minors (someone under the age of 18 years) Copyright – is the content that is protected by copyright being published online with no authorisation rights	Abusive Domain Name(s) Abusive URL(s) A detailed description of the exact content that violates the copyright	
Email Abuse/Spam – is an unsolicited commercial bulk email.	From address To address Full Email headers Full email source	Regular FP/FN re- classifications are handled through our normal support queue
Fraud – is the wrongful deception with the intent to gain a monetary benefit (also known as a scam) or other benefits (i.e. access to personal data)	Abusive Domain Name(s) Abusive URL(s) Paid invoices or receipts Screenshot of the abusive page The email with full header and body	
Phishing – is a type of fraud with the intent to acquire sensitive information (usernames, passwords, PINs, credit card or bank account details) using fake websites that are almost identical to legitimate ones	Abusive Domain Name(s) Abusive URL(s) The target of the attack (legitimate website) Country of your IP address (content might be geo-blocked) User-agent	
Malware – is software used to disrupt computer operations, gather sensitive data or gain access to private computer systems	Abusive Domain Name(s) Abusive URL(s)	If you clicked any links, please make sure to scan your machine with an up-to-date anti-virus program thoroughly

Hacking Activity – is networking attacks such as port scanning, brute force, denial of service attacks etc., with the intent to infect or exploit the victim's resources or for other illegal purposes	Abusive Domain Name(s) Abusive URL(s) Date and time of when the abuse took place – please indicate time zone A complete log of the attack	
Trademark Infringement – the unauthorised use of a trademark or service mark on or in connection with goods and/or services in a manner that is likely to cause confusion, deception or mistake about the source of the goods and/or services	A formal notice of a trademark complaint	
Whois Inaccuracy – implies inaccurate, outdated or false contact details listed in Whois	Abusive Domain Name(s) Incorrect Contact Details A returned email with the header	
Abuse Reports – stand for any other inappropriate content, including but not limited to: identity theft, unauthorised redirection/frame/IP pointing, defamation, terrorism propaganda, warez etc.	Abusive Domain Name(s) Abusive URL(s) Screenshot of the respective abusive page	

Special conditions for the individual top level domains

Use of .as domains

The domain owner accepts that by registering or transferring a .as domain name, he or she agrees to abide by ASNIC's Terms and Conditions for .as (cf. https://www.nic.as/policy.cfm)

Use of .be domains

The domain owner accepts that by registering or transferring a .be domain name, he or she agrees to abide by DNS.be's Terms and Conditions for .be

(cf. http://www.dnsbelgium.be/en/documents/enduser-terms-and-conditions-be/)

Use of .bi domains

The domain owner accepts that by registering or transferring a .bi domain name, he or she agrees to abide by .bi's Terms that the site must not contain porn, sex, gay or racial related material.

Use of .cat domains

The domain owner accepts that by registering or transferring a .cat domain name, he or she agrees to abide by .cat's Terms that the site must be in Catalan language or must be about or promote the Catalan culture and language.

Use of .de domains

When registering or transferring .de domains, DMST.co.uk acts solely as intermediary between the domain owner and DENIC (Domain Verwaltungs- und Betriebsgesellschaft eG) (cf. http://www.denic.de/)

Use of dk domains

The domain owner accepts that continued registration is conditional, among other things, on compliance with the current DIFO rules concerning the administration of domain names under the top level domain .dk, including the decisions made by the

board of complaints set up by DIFO, cf. article 5 of the rules (cf. https://punktum.dk/en)

Use of .eu domains

The domain owner accepts that by registering or transferring a .eu domain name, he or she agrees to abide by EURid's Terms and Conditions for .eu (cf. https://eurid.eu/d/24423972/terms-and-conditions_en.pdf/)

Use of .fo domains

The domain owner accepts that by registering or transferring a .fo domain name, he or she agrees to abide by NIC.FO's Terms and Conditions for .fo (cf. https://nic.fo/about-us/terms-and-conditions)

Use of .nl domains

The domain owner accepts that by registering or transferring a .nl domain name, he or she agrees to abide by SIDN's current rules governing the administration of domain names under the top level domain .nl (cf. <u>General Terms and Conditions for .nl Registrants</u>)

Use of .rio domains

The domain owner accepts that by registering or transferring a .rio domain name, he or she agrees to abide by .rio Launch and Registration Policies (cf. http://nic.rio/english/policies/)

Use of .se/.nu domains

By registering or transferring a .se/.nu domain name, DMST.co.uk is the link between the domain owner and IIS.se (The Internet Infrastructure Foundation), and the domain owner agrees to abide by IIS.se's current rules governing the administration of domain names under the top-level domain .se/.nu conf:

IIS terms & conditions for .se
IIS terms & conditions for .nu

IIS privacy policy for .se
IIS privacy policy for .nu
Internetstiftelsen and Registration Services

Use of .travel domains

The domain owner accepts that by registering or transferring a .travel domain name, he or she agrees to abide by .travels's Terms that the site must be about travel-related activities.

Use of .uk domains

The domain owner accepts that by registering or transferring a .uk domain name, he or she agrees to abide by Nominet's current rules governing the administration of domain names under the top-level domain .uk (cf. https://www.nominet.uk/domain-registration-tandc)

For domain names other than those mentioned on this page, reference is made to the rules of the individual top level domains. If the domain owner does not comply with the rules of the relevant domain, DMST.co.uk is entitled to effect deletion of the customer's web space.

Use of generic top level domains

The domain owner accepts that by registering or transferring a generic top level domain name to DMST.co.uk, he or she agrees to abide by the DMST.co.uk Domain Registration Agreement (cf. http://www.DMST.co.uk/en/domain-registration-agreement)

Use of other domains

For domain names other than the above, reference is made to the rules of the individual top-level domains.

Payment conditions

Regarding the special payment conditions for the individual domains please

see https://help.DMST.co.uk/hc/articles/115005595625.

Contact point for Regulation (EU) 2021/784 of the European Parliament and of the Council:

Email: blockdisseminationofterroristcontentrequest@DMST.co.uk

Supported languages: English

This contact option is exclusively intended for communication in accordance with the aforementioned regulation (EU) 2021/784. Other inquiries will not be answered and must be submitted through the appropriate contact channels.